

COLLECTION DEVELOPMENT POLICY STATEMENT

CLASSIFICATION: K (LAW)

JULY 1999

General Purpose: To support academic majors, undergraduate courses, Academy agencies, faculty research, and general library collecting. Special emphasis is placed on providing support to the Law Department Library, which serves the faculty and cadets in a broader capacity than an ordinary departmental library.

Collection Level Intensity: Basic information, general support, and introductory research for the curriculum. All levels through advanced research for the Law Department Library.

Geographical Areas: International. General works on constitutions from all countries are included but not the laws of individual countries other than the U.S., except for those directly affecting U.S. policy.

Chronological Periods: No limits.

Types of Material Collected: Monographs, dictionaries, yearbooks, encyclopedias, directories, handbooks, guidebooks, regulations and rulings, Colorado statutes, newspapers, some biographies, serials, and microforms.

Format is chosen on the basis of its potential use, type of publication, content, library space available, equipment required, and expertise required to support reference.

Types of Material Excluded: Court trials, specialty books (i.e., torts), audiovisuals, and laws of individual countries, except for those directly affecting U.S. policy. No foreign languages.

Other Factors: Much of the material collected for the Law Department Library is on standing order or annuals which are very costly. As many materials are provided to Law by Air Force Headquarters, all departmental loans from our Library should be clearly marked with our property stamp to prevent confusion. Close liaison with the Law Department is required to avoid duplication in buying these materials. Institutional memberships are purchased as requested.

Support for serials subscriptions is currently minimal as compared to the past as the Law Department is making many fulltext serials via *LEXIS/NEXIS* available to USAFA's academic community. Therefore, most law journals, as well as the Index to Legal Periodicals, are no longer received in print but are available electronically via *LEXIS/NEXIS* and/or OCLC'S *FirstSearch*.

Subjects and Collecting Levels: Awareness of national problems and defense-related issues is necessary for collection development in the area of law as the focus can change every year. Materials are chosen in support of all academic disciplines but most especially, in support of

the Legal Studies Major. Case laws and biographical works are selected only for well-known lawyers, Supreme Court personalities, and landmark cases. Materials on the subject of legal education are selected both for reference and the general collection.

Weeding Criteria: Multiple copies, superseded works, and some outdated topical books in our Library collection are weeded. The Law Department is responsible for weeding their own library collection, returning Academy Library materials to the subject librarian for final disposition. Some shelves in the Library's basement storage area are being utilized by the Law Department to store older, little-used non-Academy Library materials. Any movement of these materials should be coordinated with the Library Officer in DFL.

Last updated by Sharon Johnson, Subject Specialist